



Curriculum vitae - Jani Bell

Personal Information

FIRST NAME / SURNAME	Jani Bell
ADDRESS	Montana, Pretoria
EMAIL	janibell84@gmail.com
DATE OF BIRTH	7 May 1999
GENDER	Female

DESIRED POSITION	Graphic Designer & Photographer
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Work Experience

DATES	January 2020 - Present
POSITION	Graphic Designer
RESPONSIBILITIES	-Social media content creation, product photography, photo manipulation and editing, event photography, CI manual design, Wix and Wordpress website creation and maintenance, product branding and mockups.
EMPLOYER / ADDRESS	LevelUp Nutrition ,South-Africa.
TYPE OF BUSINESS	Online and face-to-face health and nutrition coaching

DATES	2023
POSITION	Graphic designer, photographer and web designer
RESPONSIBILITIES	Photography of products for online store, post design, website design and maintenance, copywriter
EMPLOYER / ADDRESS	ACR Gearbox and Diff
TYPE OF BUSINESS	Auto workshop

DATES	2022 - present
POSITION	Graphic Designer and photographer
RESPONSIBILITIES	Social media design, product photography, website maintenance, photo editing and print design
EMPLOYER / ADDRESS	La Vita Studio, Groenkloof, Pretoria.
TYPE OF BUSINESS	Social media branding department

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DATES	2019 - 2021
POSITION	Graphic Designer
RESPONSIBILITIES	Photography and editing, print design, mockup design.
EMPLOYER / ADDRESS	GripFit
TYPE OF BUSINESS	Sports apparel company

DATES	August, 2017
POSITION	Graphic Design internship
RESPONSIBILITIES	Website creation and maintenance, photography and editing, print design, social media design, mockups.
EMPLOYER / ADDRESS	Wünderman, Sandton.
TYPE OF BUSINESS	Design company

Education and Training

DATES	2013-2017
QUALIFICATION AWARDED	Matric
PRINCIPAL STUDIES	Basic education
INSTITUTION	Pretoria-North high school

DATES	2018 - 2021
QUALIFICATION AWARDED	Ba Degree in Multimedia Design
PRINCIPAL STUDIES	Humanities
INSTITUTION	Pearson Institution of Higher education (currently t/a Eduvos)

Skills and Competences

LANGUAGE SPOKEN	Afrikaans, English
SOCIAL SKILLS AND COMPETENCES	Well-spoken, I work well on my own or in a team, adjust fast, forthcoming with new ideas solutions, great at multitasking, friendly and considerate. Professional, collected, loyal, courageous and willing to learn or share my knowledge, focussed, strictly adhere to deadlines, communicate well with superiors and team members.
COMPUTER SKILLS AND COMPETENCES	Proficient in the Adobe Creative suite, exceptional at Photoshop, Illustrator and extremely familiar with InDesign. I use Adobe Acrobat to compile PDF formats of documents. I am familiar with Google Drive, Google slides and I have used Sharepoint before without difficulty. I have worked with Adobe XD and Figma. photography as well and edit my photos using Lightroom.
ADDITIONAL INFORMATION	Competitive dancer with studio 5. Volunteer with CANSA. Mom of too many animals.